

RESIDENTIAL SERVICES Tour Booking Privacy Collection Statement

Protecting Your Privacy

VRSLC is committed to protecting your privacy and to ensuring we can provide you with the best possible care and services. We are bound by the *Privacy Act 1988* (Cth) (the **Privacy Act**) and the Australian Privacy Principles. This privacy collection statement should be read in conjunction with our Privacy Procedure which contains detailed information on how we protect your privacy, including the way in which we may collect, use, and disclose your information. A copy of our Privacy Procedure is available on our website, and at Central Office. A copy will be provided to you before you commence with our service.

Collection of Information

We collect personal information about individuals directly from the individual or their legal representative. We will only collect information for a purpose that relates directly to our functions and activities as Residential Aged Care Services Provider.. We understand that you may not want to provide information to us. The information we request of you is relevant to communicating with you for the purpose of informing you about our service. If you choose not to provide us with some or all of the information we request, we may not be able to book you on a tour. For more detailed information, please refer to our Privacy Procedure.

Please note that Vasey RSL Care is not accountable for any consequences suffered by you due to the provision of incorrect, inaccurate, false or misleading information.

Use and Disclosure

We will use and disclose your personal information only for the purpose for which it was collected, booking you on a tour of our Aged Care Facilities. Your personal information will be kept in a confidential manner in accordance with applicable privacy legislation. If the information should be required to be used for another reason your permission will be sought. Please refer to our Privacy Procedure for more detailed information.

Access and Correction of Information

Our Privacy Procedure also contains detailed information on how you may access the personal information we hold about you, and how you can seek to have your personal information corrected.

Overseas Recipients

We will not disclose your information to overseas recipients except under the circumstances permitted by legislation. In the event that your personal information is required to be disclosed to an overseas recipient, we will take all steps that are



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reasonable in the circumstances to ensure that overseas recipients do not breach the Australian Privacy Principles.